

The regular meeting of the Amherst Town Council called to order on June 11, 2008 at 7:00 P.M. in the Council Chambers of the Town Hall at 186 S. Main Street with Mayor Jacob P. Bailey presiding. Council members present were: Bobby J. Bondurant; Jason Campbell, Haney Mottley; and C. Manly Rucker, III. Councilor Harold Swisher was absent. Town Manager Jack Hobbs, Police Chief Kenneth Watts, Director of Public Utilities Tom Fore and Office Manager Colan Davis were also present.

The Rev. Timothy Hazlett from Emmanuel United Methodist Church gave an invocation.

Mr. Rucker made a motion that was seconded by Mr. Mottley to approve the agenda as presented. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent.

Kevin Cash, representing Sweet Briar College, came forward to report on the college's request for funding through the IDA. Mr. Rucker made a motion that was seconded by Mr. Bondurant to adopt a resolution to approve the request. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent.

Mr. Rucker made a motion that was seconded by Mr. Bondurant to approve the May 14, 2008 minutes as distributed earlier. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent.

The Council reviewed proposed amendments to Sec. 8.1-709 and 710 of the Town Code that would have the effect of altering the due date for business licenses and agreed to hold a public hearing on the proposal during its meeting on July 9.

Mr. Mottley made a motion that was seconded by Mr. Bondurant to approve an ordinance that would effect an access management program in the Ambriar area as outlined in the Comprehensive Plan through an amended Zoning and Subdivision Ordinance. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent. A copy of the ordinance is attached and made a part of these minutes.

Mr. Rucker made a motion that was seconded by Mr. Mottley to reappoint June Driskill to the Planning Commission for a July 1, 2008 – June 30, 2012 term and to nominate Willie Diggs to the Board of Zoning Appeals for a September 1, 2008 – August 31, 2013 term. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent.

The Council reviewed proposed amendments to Sec. 17-15 of the Town Code that would have the effect of updating the Town's industrial sewer pretreatment ordinance and agreed to hold a public hearing on the proposal during its meeting on July 9.

It was reported that VDOT is on track to approve the full grant request for the S. Main Street sidewalk project and that the Town is in a position to begin the engineering work on the second portion. It was noted that starting the engineering now will enable the Town to ask for approvals and begin construction at the earliest practical date. Mr. Campbell made a motion that was seconded by Mr. Mottley to authorize the Town Manager to contract with the Town Engineer for this work. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent.

The Town Manager reported that the Town needs to implement measures to meet the new state traffic impact statement rules which are to become effective on July 1. An interim Town policy was reviewed, and it was understood that this would be utilized until a consistent regional approach to this issue is developed.

The FY09 budget was reviewed. Mr. Mottley made a motion that was seconded by Mr. Bondurant to adopt the FY09 budget as presented with the VRS increased retirement multiplier for public safety employees. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent.

Mr. Rucker made a motion that was seconded by Mr. Mottley to adopt a resolution to approve expanded VRS benefits for public safety employees by increasing the "retirement multiplier" to 1.85%. The motion passed 4-0. Messrs. Bondurant, Campbell, Mottley, and Rucker voted "Aye". Mr. Swisher was absent. A copy of the resolution is attached and made a part of these minutes.

There being no further business, the meeting adjourned at 7:46 P.M.

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Jacob P. Bailey  
Mayor

Attest:

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Clerk of Council

**A RESOLUTION TO APPROVE THE INDUSTRIAL DEVELOPMENT AUTHORITY'S ISSUANCE OF BONDS IN AN AMOUNT NOT TO EXCEED \$11,000,000 FOR SWEET BRIAR COLLEGE.**

WHEREAS, the Industrial Development Authority of the Town of Amherst, Virginia (the "Authority") has considered the application of Sweet Briar Institute, more commonly known as Sweet Briar College (the "College") requesting the issuance of the Authority's Variable Rate Educational Facilities Revenue Bonds (Sweet Briar Institute) Series 2008 in an amount estimated not to exceed \$11,000,000 (the "Bonds") the proceeds of which are to be used to finance the following capital projects (1) (i) the construction and equipping of student housing facilities containing approximately 48 bed spaces which facilities will be constructed behind the student commons building located at 134 Chapel Road, Sweet Briar, VA, 24595 (ii) the construction and equipping of a fitness and athletic center and student commons facility containing approximately 53,000 square feet, which center will be attached to the existing Williams Gymnasium located at 655 Sweet Briar Drive, Sweet Briar, VA, 24595, (iii) renovations to Williams Gymnasium, and (iv) the construction, reconstruction, renovation, upgrading and equipping of various structural, mechanical, electrical and life safety site improvements on the College's buildings and grounds; all of which will be located on the College's campus at Sweet Briar, Virginia, which is in the County of Amherst, Virginia and (2) amounts, if any, required to fund related working capital, capitalized interest, reserve funds, costs of issuance, and other expenses in connection with the issuance of the Bonds; and

WHEREAS, the Authority on June 2, 2008 held a public hearing on the issuance of the Bonds as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") and Section 15.2-4906 of the Virginia Industrial Development and Revenue Bond Act, as amended (the "Act"); and

WHEREAS, the Authority has requested the Town Council (the "Council") of the Town of Amherst, Virginia (the "Town") to approve the issuance of the Bonds to comply with Section 147(f) of the Code and Section 15.2-4906 of the Act; and

WHEREAS, a copy of the Authority's Resolution of June 2, 2008 approving the issuance of the Bonds, a record of the public hearing and a fiscal impact statement with respect to the issuance of the Bonds have been filed with the Council;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF AMHERST, VIRGINIA:

1. The Council hereby approves the issuance of the Bonds by the Authority for the benefit of the College, to the extent required by Section 147(f) of the Code and Section 15.2-4906 of the Act, to permit the Authority to issue the Bonds for the purposes set forth above.

2. The approval of the issuance of the Bonds does not constitute an endorsement of the Bonds or the creditworthiness of the College. As required by Section 15.2-4906 of the Act, the Bonds shall provide that neither the Town nor the Authority shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefore, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia, the Town or the Authority shall be pledged thereto.

3. This Resolution shall take effect immediately upon its adoption.

*Adopted this 11<sup>th</sup> day of June, 2008, by the Town Council of the Town of Amherst, Virginia.*

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Jacob P. Bailey, Mayor  
Town of Amherst, Virginia

ATTEST:

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Jack Hobbs, Clerk of Council

**AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF AMHERST BY ADDING §18.1-302.94.1 (ESTABLISHMENT OF A DEFINITION FOR PRESERVED AREA.); AMENDING §18.1-405 (ADJUSTING THE ROAD FRONTAGE REQUIREMENT FOR NEW LOTS); AMENDING §18.1-801 (ESTABLISHMENT OF NEW MINIMUM LOT WIDTHS IN THE T-1 AND B-2 DISTRICTS); AND ADDING §18.1-922 (ESTABLISHMENT OF A NEW AMBRIAR ACCESS MANAGEMENT AREA AND ASSOCIATED REGULATIONS) OF THE ZONING AND SUBDIVISION ORDINANCE.**

*Be it Ordained by the Council of the Town of Amherst:*

- 1. That the Code of the Town of Amherst is hereby amended by adding Section 18.1-302.94.1 to read as follows:**

**Sec. 18.1-302.94.1** *Preserved area.* An area containing sensitive lands with features such as steep slopes, stream bottoms, critical viewshed, established trees or other vegetation or public ownership where the Town Council has determined that such features are worthy of preservation by the inclusion of such in the Comprehensive Plan. No clearing or grading is allowed in a preserved area prior to specific approval by the Town Council or Planning Commission of a rezoning, special use permit or site plan. The minimum of clearing and grading necessary for sanitary sewer mains and other uses may be allowed provided that the approving authority has adequate assurances that appropriate vegetation will be reestablished. For the purposes of this paragraph, active management of a preserved area in the form of cutting grass or noxious weeds, clearing underbrush, maintaining trees or similar activities shall not be considered clearing or grading.

- 2. That the Code of the Town of Amherst is hereby amended by amending Section 18.1-405 to read as follows:**

**Sec. 18.1-405. Lots and yards**

No new lot nor yard shall hereafter be created, nor shall any lot or yard existing at the time of enactment of this ordinance be moved so that lot width, depth, or area requirements; front, side or rear yard requirements; inner or outer court requirements; or other requirements of this ordinance are not maintained, except when a portion of a lot is acquired for public use. No new building lot shall hereinafter be created unless such lot adjoins at least twenty-five (25) feet on a public street except that this provision shall not apply to (a) any property designated for business use and involving the sale of individual sites designated for business use or (b) situations involving joint or shared use access in any business district as approved by the Planning Commission.

No part of a yard nor other open space required for any building for the purpose of complying with the provisions of this ordinance shall be included as part of a yard or other open space similarly required for another building. Every part of a required yard or court shall be open from its lowest point to the sky unobstructed, except for the ordinary projections of sills,

cornices, buttresses, ornamental features, chimneys, flues, and eaves, provided such projections shall not extend into the required yard areas for a distance exceeding two (2) feet.

**3. That the Code of the Town of Amherst is hereby amended by amending Section 18.1-801 to read as follows:**

**Sec. 18.1-801. Minimum lot area and lot width.**

District	Public Utilities	Minimum Lot Area (sq. ft.)			Minimum Lot Width (ft)	
		Water & Sewer	Water Only	None	Interior Lot	Corner Lot
A-1	Single Family	217,800	217,800	217,800	200	250
	SemiDetached					
	Two Family	217,800	217,800	217,800	200	250
	Multifamily					
	Manufactured Home	217,800	217,800	217,800	200	250
R-1	Single Family	15,000	20,000	43,560	100	120
	SemiDetached					
	Two Family					
	Multifamily					
	Manufactured Home					
R-2	Single Family	10,000	15,000	43,560	80	100
	SemiDetached	6,000	11,500	43,560	50	50
	Two Family	12,000	23,000	43,560	80	100
	Multifamily					
	Manufactured Home					
T-1	Single Family	10,000	15,000	43,560	80	100
	SemiDetached	6,000	11,500	43,560	50	50
	Two Family	12,000	23,000	43,560	80	100
	Multifamily					
	Manufactured Home					
	<u>Properties in the defined Traffic Impact Overlay District</u>				<u>440' when the posted speed limit is over 45 mph; 245' when the posted speed limit is 45 mph or less</u>	
R-3	Single Family	7,500	15,000	43,560	75	100
	SemiDetached	6,000	11,500	43,560	50	50
	Two Family	9,500	20,000	43,560	80	100
	Multifamily	16,000 + 4,000 per each unit over 2			100	120
	Manufactured Home					
R-4	Single Family	10,000	15,000	43,560	80	100
	SemiDetached	6,000	11,500	43,560	50	50
	Two Family	12,000	23,000	43,560	80	100
	Multifamily					
	Manufactured Home	10,000	15,000	43,560	80	100
B-1	Single Family	7,500	15,000	43,560	75	100
	SemiDetached	6,000	11,500	43,560	50	50

	Two Family	9,500	20,000	43,560	80	100
	Multifamily	16,000 + 4,000 per each unit over 2			100	120
	Manufactured Home	7,500	15,000	43,560	75	100
CBD	Single Family	7,500	15,000	43,560	75	100
	SemiDetached	6,000	11,500	43,560	50	50
CBD	Two Family	9,500	20,000	43,560	80	100
	Multifamily	16,000 + 4,000 per each unit over 2			100	120
	Manufactured Home	7,500	15,000	43,560	75	100
B-2	Single Family	7,500	15,000	43,560	75	100
	SemiDetached	6,000	11,500	43,560	50	50
	Two Family	9,500	20,000	43,560	80	100
	Multifamily	16,000 + 4,000 per each unit over 2			100	120
	Manufactured Home	7,500	15,000	43,560	75	100
	<u>Properties in the defined Traffic Impact Overlay District</u>				<u>440' when the posted speed limit is over 45 mph, 245' when the posted speed limit is 45 mph or less.</u>	

In the measurement of lot width, the front shall be deemed to be the shorter of the two sides of a corner lot facing streets.

*Note: Lot area and width requirements for townhouses are located in Section 18.1-912. The E1 and M1 districts do not allow residential development.*

Area requirements in this section are subject to the approval of the health department, and in special circumstances larger lot areas may be required by the health department.

**4. That the Code of the Town of Amherst is hereby amended by adding Section 18.1-922 to read as follows:**

**Section 18.1-922 Ambriar Access Management Area**

**Section 18.1-922.01 Purpose**

The intent of this section is to encourage well planned high density development, to provide and manage access to development while preserving the flow of traffic and to ensure adequate infrastructure in the Ambriar area. Major thoroughfares, including highways and other arterials, serve as the primary network for moving people and goods. These transportation corridors also provide access to businesses and homes and have served as the focus for commercial and residential development. Access systems must be properly designed to accommodate the access needs of development while retaining the transportation function.

## **Section 18.1-922.02 Applicability**

The provisions of this Section shall apply to all property that accesses the Ambriar corridor. The Ambriar corridor is defined as that portion of S. Main Street from Waugh's Ferry Road south to the Town of Amherst corporate limits.

## **Section 18.1-922.03 Definitions**

The following terms have the following meaning unless the content clearly indicates otherwise:

*AASHTO.* The American Association of State Highway and Transportation Officials.

*Access.* To provide vehicular or pedestrian entrance or exit to a property;

*Access connection/point.* Any driveway or other point of entry and/or exit such as a street, road, or highway that connects to the general street system.

*Capacity.* The ability of the highway to provide service to the volume of vehicles seeking to use the highway. Capacity is most often considered the maximum amount of traffic that can be accommodated by a highway during the peak hours of demand. Sometimes it refers to the entire roadway, and sometimes to a single lane.

*Commercial Entrance.* An entrance serving all access points other than an individual private residence. A residential subdivision entrance is a commercial entrance.

*Connection Spacing.* The distance between connections, measured from the closest edge of pavement of the first connection to the closest edge of pavement of the second connection along the edge of the traveled roadway.

*Corner Clearance.* The distance from an intersection to the nearest driveway.

*Cross Access.* A service drive providing vehicular access between two or more contiguous sites so that the driver need not enter the public street system.

*Design Speed.* The maximum safe speed that can be maintained over a specified section of highway when conditions are so favorable that the design features of the highway govern, as defined in the latest edition of AASHTO's *A Policy on Geometric Design of Highways and Streets*.

*Driveway.* An access that is not a public street, road, or highway.

*Frontage Road.* A public or private street or road auxiliary to and normally alongside and parallel to the main highway, constructed for the purposes of maintaining local road continuity and the controlling of direct access to the main highway while providing access to private properties.

*Functional Classification.* A classification system that defines a public roadway according to its purposes and hierarchy in the state highway system.

*Interchange.* A portion of roadway that provides vehicular access from one road to another.

*Lane.* The portion of a roadway for the movement of a single line of vehicles. It does not include

the gutter or shoulder of the roadway.

*Median.* That portion of a highway separating the opposing traffic flows.

*Outparcel.* A parcel of land abutting and external to the larger, main parcel, which is under the same ownership and has roadway frontage.

*Service Road.* A public or private street or road, auxiliary to and normally located parallel to a controlled access facility that maintains local road continuity and provides access to parcels adjacent to the controlled access facility. (Reference Frontage Road)

*Shared Access.* A driveway connecting two or more contiguous sites to the public street system.

*Sight Distance.* The distance visible to the driver of a vehicle measured along the normal travel path of a roadway from a designated location and to a specified height above the roadway when the view is unobstructed by traffic. For crossovers and commercial entrances, sight distance is the distance measured between the height of the driver's eye (3.5 ft) and the height of an object (4.25 ft) without horizontal or vertical obstruction to the line of sight.

*Stopping Sight Distance.* The distance required by a driver of a vehicle, traveling at a given speed, to bring the vehicle to a stop after an object on the roadway becomes visible. It includes the distance traveled during driver perception and reaction times and the vehicle braking distance.

*Stub Road.* A portion of street or right-of-way access drive used as an extension to an abutting property that may be developed in the future.

*Trip.* A single or one-direction vehicle movement with either the origin or the destination inside a study area. A vehicle leaving the highway and entering a property is one trip. Later when the vehicle leaves the property and reenters the highway, it is a second trip.

*Turn Lane.* An auxiliary lane that provides deceleration, so that disruption to through traffic is minimized, and provides adequate storage outside of the through lane which the turn is being made.

#### **Section 18.1-922.04 Variance**

1. The Board of Zoning Appeals may authorize a variance to the application of these access standards and regulations. The granting of a variation shall be in accordance with the purpose and intent of these standards and regulations and shall not be considered until every feasible option for meeting access standards is explored.
2. Applicants for a variance from these standards and regulations must provide proof of unique or special conditions that the strict application of the provisions would deny all reasonable access; endanger public health, welfare or safety; or cause an exceptional and undue hardship on the applicant, as distinguished from a special privilege or convenience sought by the applicant. This shall include proof that:
  - a. Indirect or restricted access cannot be obtained.
  - b. No engineering or construction solutions can be applied to mitigate the condition.



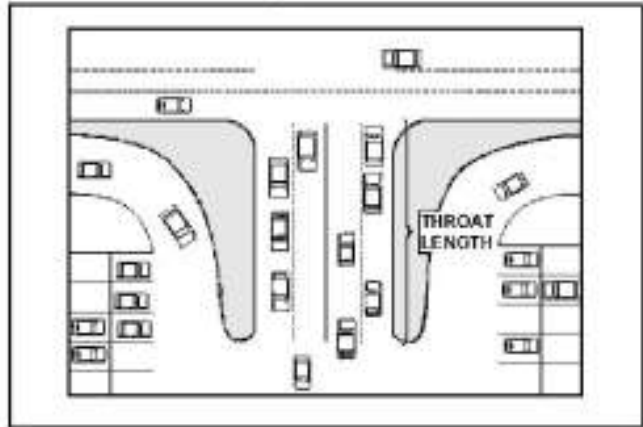
- c. No alternative access is available from a street with a lower functional classification than the primary roadway.

**Section 18.1-922.05 Access Connection and Driveway Design**

1. Driveway width shall meet the following guidelines:

- a. If the driveway is a one-way in or one-way out drive, then the driveway shall be a minimum width of fourteen (14) feet of pavement and shall have appropriate signage designating the driveway as a one-way connection.
- b. For two-way access, each lane shall have a width of twelve (12) feet.

**Figure 18.1-922, 1: Throat Length Illustration**



2. Driveway grades, turnout radii, approaches, and lengths shall conform to VDOT's standards.

- a. Driveway approaches must be designed and located to provide an exiting vehicle with an unobstructed view. Construction of driveways along acceleration or deceleration lanes and tapers is prohibited.

**Table 18.1-922.05: Throat Length Measurements**

Land Use	Driveway Length (in feet)
Any major entrance to a development with 4 or more total lanes in the driveway. Typically malls and "Super" retail centers.	300 or greater, based on traffic study
Regional Shopping Centers (over 150,000 square feet)	250
Community Shopping Center (100-150,000 square feet) (Supermarket, drug store, etc.)	150
Small Strip Shopping Center	50
Smaller Commercial Developments (convenience store with gas pumps)	30

*\*Source: Vergil Stover unpublished course notes*

- b. Driveways shall have sufficient length and size for all vehicular queuing, stacking, maneuvering, standing, and parking to be carried out completely beyond the right of way line. The length of driveways or "throat length" shall be designed in accordance with Table 18.1-992.05. These measures generally are acceptable for the principle access to a property and are not intended for any minor supplemental driveways to that same property.
- c. Where a site is being redeveloped on a small property with no reasonable alternative access, it may be difficult to get these driveway lengths. In these cases, the driveway may be positioned to take advantage of the on-site location with the most depth.
- d. Driveways that enter the major thoroughfare at traffic signals must have at least two (2) outbound lanes (one for each turning direction) of at least twelve (12) feet width and one (1) inbound lane with fourteen (14) feet width of pavement.

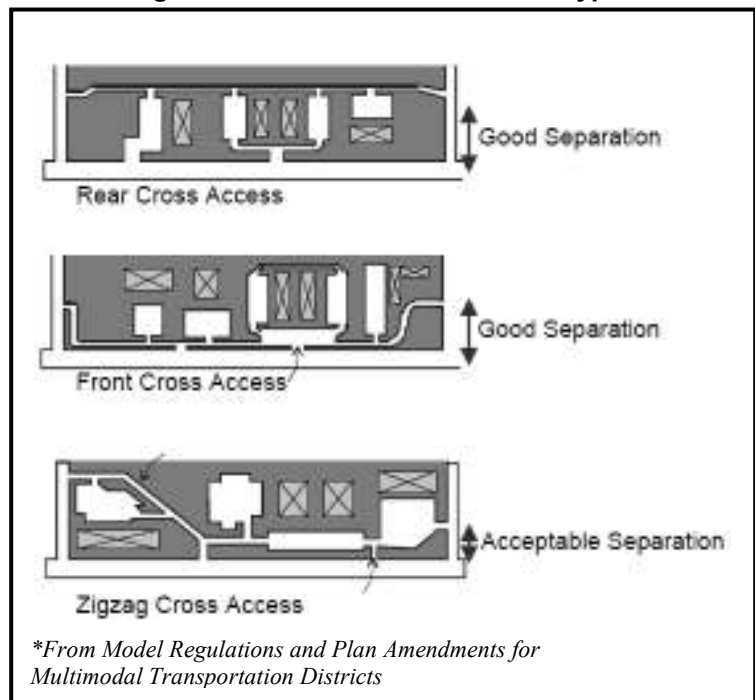
### Section 18.1-922.06 Requirements for Outparcels and Phased Development Plans

1. In the interest of promoting unified access and circulation systems, development sites under the same ownership or consolidated for the purposes of development and comprised of more than one (1) building site shall not be considered separate lots for the purpose of the application of access standards and regulations. The number of connections permitted shall be the minimum number necessary to provide adequate access to these properties, not the maximum available for that frontage. This shall also apply to phased development plans. The owner and all lessees within the affected area are responsible for compliance with the requirements of these access standards and regulations
2. All access to outparcels must be internalized using the shared circulation system of the principal development or retail center. This access shall be designed to avoid excessive movement across parking aisles and queuing across surrounding parking and driving aisles.

### Section 18.1-922.07 Subdivision of Land

1. Each lot shall be entitled one (1) driveway/connection per parcel as of right on said public thoroughfares(s). When subsequently subdivided, access to all newly created lots shall be provided via the permitted access connection. This may be achieved through subdivision roads, shared and cross accesses, and service drives installed as per 18.1-992.07.

Figure 18.1-922.07: Cross Access Types

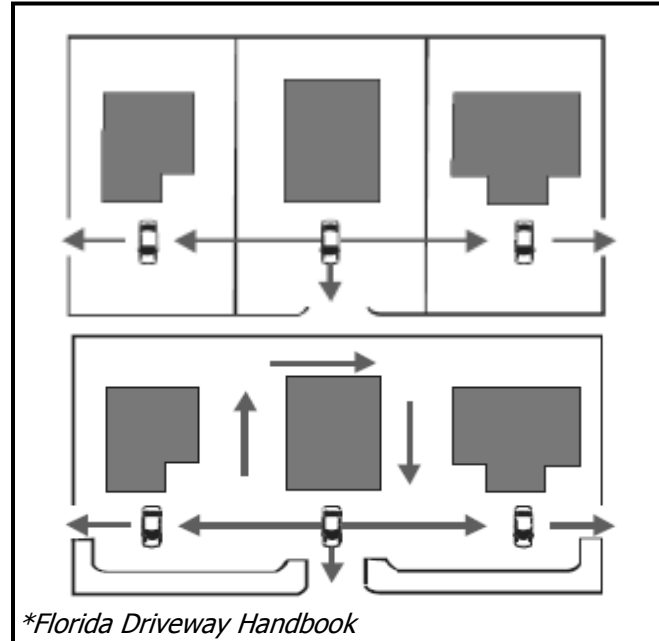


- a. Parcels existence as of January 1, 2008 with frontages that exceed minimum driveway spacing requirements as shown in the Driveway and Corner Clearance Spacing section may be permitted additional access connections.
- b. Existing parcels with frontage less than the minimum connection spacing for that corridor may not be permitted a direct connection to the thoroughfare under this Section where the Planning Commission determines alternative reasonable access is available to the site. For example, the Planning Commission could allow for a temporary driveway with the stipulation that joint and cross access be established as adjacent properties develop.

## Section 18.1-922.08 Shared and Cross Access

1. Adjacent commercial or office properties classified as major traffic generators (i.e., shopping center, office parks) shall provide cross access, pedestrian access and bicycle access to allow circulation between sites.

**Figure 18.1-922.08: Shared and Cross Access Illustration**



2. A system of shared use driveways and cross access easements as shown in Figure 18.1-922.08 shall be established wherever feasible and the building site shall incorporate the following:
  - a. A continuous service drive or cross access extending the entire length of each block served to provide for driveway separation consistent with the access classification system and standards.
  - b. A design speed of ten (10) miles per hour (mph) and sufficient width to accommodate two-way travel aisles designed to accommodate automobiles, service vehicles, and loading vehicles.
  - c. Stub roads and other design features to make it visually obvious that the abutting properties may be tied in to provide cross access via a service drive.
  - d. A unified access and circulation system plan that includes coordinated or shared parking areas is encouraged.
3. Pursuant to this section, the owner shall record an easement with the deed, in a form approved by the Town Attorney, allowing cross access to and from other properties served by the shared use driveways and cross access or service drives.
4. Shared parking areas shall be permitted a reduction in required parking spaces if peak demand periods for proposed land uses do not occur at the same time periods.
5. The Planning Commission may reduce required separation distance of access points where they prove impractical, provided all of the following requirements are met:
  - a. Joint access driveways and cross access easements are provided wherever feasible in accordance with this section.
  - b. The site plan incorporates a unified access and circulation system in accordance with this section.
  - c. The property owner shall enter a written agreement with the Town of Amherst, recorded in deed in a form acceptable to the Town Attorney, that pre-existing

connections on the site will be closed and eliminated after construction of each side of the joint use driveway.

6. The Planning Commission may modify or waive the requirements of this section during the site plan or subdivision review process where the characteristics or layout of abutting properties would make development of a unified or shared access and circulation system impractical.

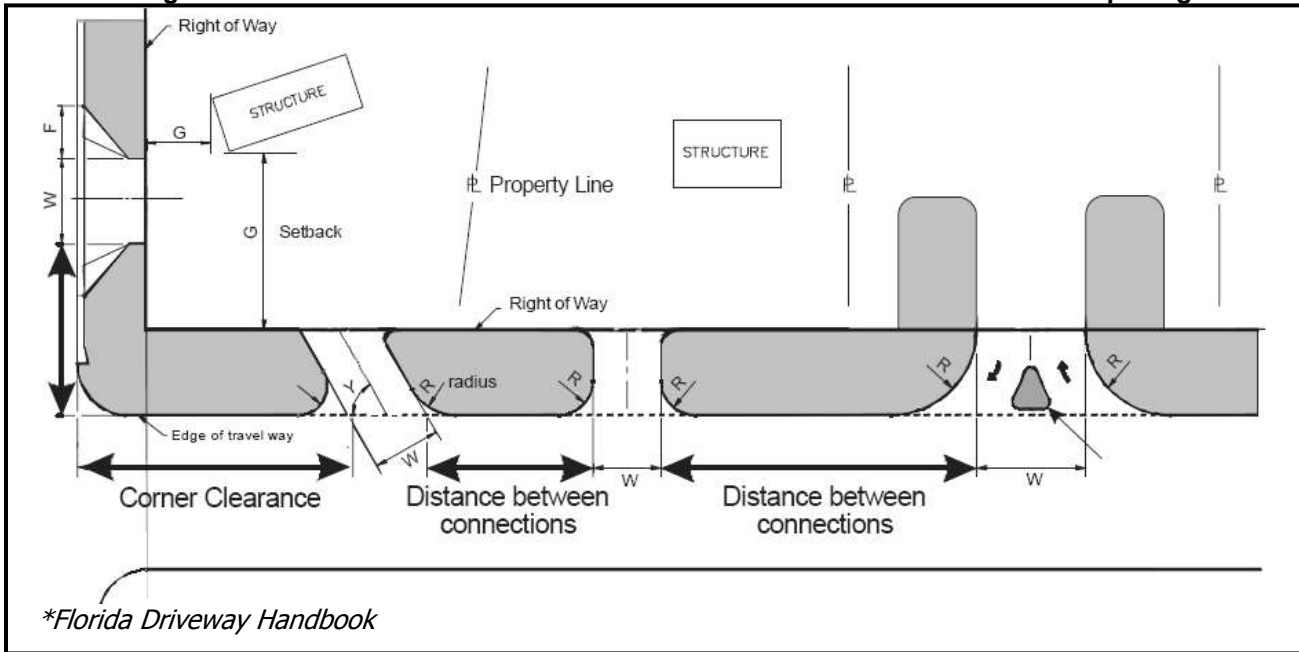
### **Section 18.1-922.09 Interchange Areas**

1. The distance to the first connection of an interchange shall be at least 660 feet where the posted speed limit is greater than 45 miles per hour (mph) or 440 feet where the posted speed limit is 45 mph or less. This distance shall be measured from the end of the taper for that quadrant of the interchange.

### **Section 18.1-922.10 Access Standards: Driveway and Corner Clearance Spacing**

1. All access connections on roadway segments shall maintain a 440 foot separation from any other driveway or intersection where the posted speed limit is above 45 miles per hour (mph), and a 245 foot separation from any other driveway or intersection where the posted speed limit is 45 miles per hour (mph) or below with the exception of access connections for single family residential and agricultural land uses to the extent possible.
2. Driveway spacing shall be measured from the closest edge of the pavement to the next closest edge of the pavement (see to Figure 4 for points of measurements).
3. Additional access connections may be allowed where the property owner can demonstrate upon review of a traffic impact analysis of the proposed connection submitted by the applicant that safety and efficiency of travel on the thoroughfare will be improved by providing more than one access to the site.
4. If the access connection spacing standards listed above cannot be achieved, the Planning Commission may reduce required separation distances of access points provided that:
  - a. Shared access driveways and cross access easements are provided wherever feasible in accordance with these regulations; or
  - b. The connection does not create a safety or operational problem upon review of a site specific traffic impact analysis of the proposed connection prepared by a licensed engineer and submitted by the applicant; or
  - c. At an intersection, where no other access to the property is available and shared access driveways and cross access easements are not feasible, the Planning Commission may allow construction of an access connection along the property line farthest from the intersection. In such cases, directional connections (i.e., right in/out) may be required.
5. Corner clearance for connections shall be measured from the closest edge of pavement of the intersection to the next closest edge of pavement of the first access point from the intersection (see Figure 18.1-992.10).

**Figure 18.1-922.10: Measurement Details for Corner Clearance and Access Spacing**



6. Corner clearance for connections shall meet or exceed the minimum connection spacing requirements for that roadway.
7. New connections shall not be permitted within the functional area of an intersection or interchange as defined by the connection spacing standards of this ordinance, unless:
  - a. No other reasonable access to the property is available, and
  - b. The Planning Commission determines that the connection does not create a safety or operational problem upon review of a site specific study of the proposed connection prepared by a registered engineer and submitted by the applicant.
8. Where no other alternatives exist, the Planning Commission may allow construction of an access connection along the property line farthest from the intersection. In such cases, directional connections (i.e. right in/out, right in only, or right out only) may be required.
9. In addition to the required minimum lot size, all corner lots shall be of adequate size to provide for required front yard setbacks and corner clearance on street frontage.

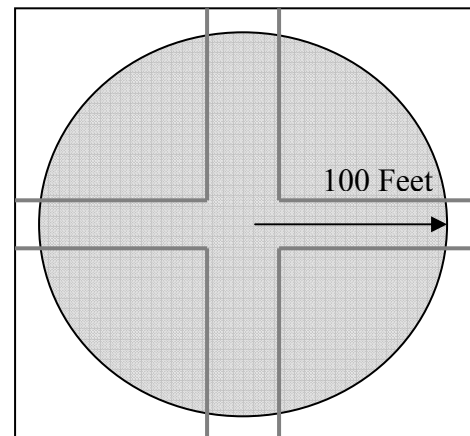
### Section 18.1-922.11 Minimum Frontage

1. The minimum lot width for all parcels with frontage on S. Main Street shall not be less than the minimum connection spacing standards of that thoroughfare, except as otherwise provided in this Section. Flag lots shall not be permitted direct access to the thoroughfare and interior parcels shall be required to obtain access via a public or private access road in accordance with the requirements of this section.
  - a. Existing parcels with frontage less than the minimum connection spacing for that corridor may not be permitted a direct connection to the thoroughfare under this Section where the Planning Commission determines alternative reasonable access is available to the site. For example, the Planning Commission could allow for a temporary driveway as provided in the Access Standards Section with the stipulation that joint and cross access be established as adjacent properties develop.
  - b. Additional access connections may be allowed where the property owner demonstrates that safety and efficiency of travel on the thoroughfare will be improved by providing more than one access to the site.

**Figure 18.1-922.12: Limits of Use Diagram**

### Section 18.1-922.12 Limits of Use Designation

Key locations within the Traffic Impact Overlay have been identified for the future installation of traffic calming devices, preferably roundabouts. The intersections targeted for these devices are at S. Main Street and Lancer Lane, S. Main Street and the U.S. Route 29 Bypass ramps, and S. Main Street and the northern most entrance to the Ambriar Shopping Center. There shall be a 200 feet in diameter limit of use designation that is measured from the center point (see Figure 18.1-922.12) of the intersections listed above.



Prior to the construction of parking or any other accessory uses within the “limits of use” area, the applicant must demonstrate that the accessory use or parking required by the Town of Amherst Zoning Ordinance could not be adequately accommodated elsewhere on the property. Execution of a shared parking agreement per the zoning ordinance may be used to satisfy the zoning ordinance parking requirements.

In the event that VDOT determines that all or a portion of said area is required for public road improvements and thus initiates the process of acquiring the necessary right of way, the property owner shall be responsible for relocating any parking or other accessory use installed within the designated “limits of use” area. The relocation of such uses shall occur at the owner’s expense. Any costs associated with design and reconstruction of the “limits of use” area for purposes of public road improvements (to include removal of existing accessory uses) shall be the responsibility of VDOT.

The limits of use area shall be marked on any applicable site plan submitted to the Town of Amherst Planning Commission for review.

## **Section 18.1-922.13 Pedestrian Accommodations**

1. Bicycle and pedestrian ways shall be established in new construction and reconstruction projects along South Main Street unless one or more of these conditions are met:
  - a. Bicyclists and pedestrians are prohibited by law from using the roadway. In this instance, a greater effort may be necessary to accommodate bicyclists and pedestrians elsewhere within the right of way or within the same transportation corridor.
  - b. The cost of establishing bikeways or walkways would be excessively disproportionate to the need or probable use. Excessively disproportionate is defined as exceeding twenty percent of the cost of the larger transportation project.
2. Bicycle and pedestrian facilities shall be provided on any new or reconstructed streets in accordance with VDOT regulations.
3. Bicycle racks shall be located in convenient, visible, well-lit areas, with easy access, near main entrances. The racks should not interfere with pedestrian traffic and should be protected from potential damage by motor vehicles. They may be located within the public right-of-way with Town of Amherst and VDOT approval. The following requirements shall also apply:
  - a. All vehicle parking facilities containing less than ten parking spaces shall provide one bicycle rack with no less than four (4) spaces.
  - b. For vehicle parking facilities containing more than ten parking spaces the applicant shall provide one bicycle rack with no less than four spaces plus two bicycle parking spaces for each additional ten parking spaces in the lot. However, no more than twenty (20) bicycle parking spaces shall be required in any one (1) parking facility.
4. Bicycle and pedestrian facilities shall be designed with security considerations including street lighting, bushes no greater than two (2) feet in height, and tree branches no lower than six (6) feet in height. To provide clear visibility of pedestrians approaching intersection crosswalks at night, the approaches to and all street corners should be well-illuminated. All intersection lighting should illuminate the crossing and waiting areas and/or create backlighting to make the pedestrian silhouette clearly visible on the approach.
5. Pedestrian facilities shall include shade trees where possible.
6. A sidewalk shall be provided between all new building entrances and all streets adjacent to the development site. The sidewalk shall provide a direct connection to existing public right-of-way and public sidewalks or transit stops.
7. A sidewalk shall be provided between any new building entrance and all other new or existing building entrances on the same development site. Entrances used for loading and unloading freight are not subject to this standard. Internal pedestrian paths provided in conformance with this subsection shall provide weather protection features such as awnings or arcades within thirty (30) feet of all customer entrances.
8. A sidewalk shall be provided immediately adjacent to the exterior wall of a new building greater than 100 feet in length when the wall is located next to a street or parking lot. A

pedestrian path shall also be provided along the entire length of the wall when the public entrance is located in that area. Exceptions to this standard include:

- a. If the edge of the building is within twenty (20) feet of a public sidewalk and the building entrance is connected to the public sidewalk by an on-site pedestrian facility.
  - b. If the edge of the building is bordered by a perimeter of landscaping that does not exceed thirty (30) feet in width and an on-site pedestrian facility is constructed at the edge of the landscaped area.
9. A twenty (20) foot wide bicycle/pedestrian easement shall be provided to connect cul-de-sacs, or to pass through blocks in excess of 660 feet.
  10. Where needed for purposes of traffic safety or access to nearby schools, playgrounds, public parks, trails, shopping facilities, or other community facilities, new developments may be required to dedicate a public right of way for bicycles and pedestrians, not less than twenty (20) feet in width.
  11. Pedestrian access points at property edges and to adjacent lots shall be coordinated with existing development to provide pedestrian circulation between developments.
  12. All on-site pedestrian walkways located in vehicle use areas shall be distinguished from driving surfaces through the use of durable, low maintenance smooth surface materials to enhance pedestrian safety and comfort, as well as the attractiveness of the walkways.

#### **Section 18.1-922.14 Connectivity**

1. The street system of a proposed subdivision shall be designed to coordinate with existing, proposed, and planned streets outside of the subdivision as provided in this section.
2. Wherever a proposed development abuts unplatted land or a future development phase of the same development, street stubs shall be provided as deemed necessary by the Town to provide access to abutting properties or to logically extend the street system into the surrounding area. The restoration and extension of the street shall be the responsibility of any future developer of the abutting land.

#### **Section 18.1-922.15 Nonconforming Access Features**

1. Permitted access connections in place as of January 1, 2008 that do not conform with the standards herein shall be designated as nonconforming features and shall be brought into compliance with applicable standards under the following conditions:
  - a. When new access connection permits are requested;
  - b. Increase in trip generation of 100 or more additional peak hour trips due to new building construction or change in use; or
  - c. As roadway improvements allow.
2. If the principal activity on a property with nonconforming access features is discontinued for a consecutive period of two (2) years or discontinued for any period of time without a present intention of resuming that activity, then that property must thereafter be brought



into conformity with all applicable connection spacing and design requirements, unless otherwise exempted by the permitting authority. If the activity is discontinued and renewed with a different activity, property owner must provide a traffic impact analysis to show that the new activity will not increase the number of trips.

**Section 18.1-922.16 Site Plan/Subdivision Plan Review Standards**

1. In addition to the existing Town site plan and subdivision plat review, applicants shall submit the information listed below for:
  - a. Location of all properties' access point(s) on both sides of the road where applicable.
  - b. Location of all proposed and existing access points for the site.
  - c. Plat map showing property lines, right-of-way, and ownership of abutting properties.
  - d. Distances to neighboring existing exit/entrance points, median openings, traffic signals, intersections, and other transportation features on both exit/entrance sides of the property.
  - e. Number and direction of lanes to be constructed for the driveway.
  - f. All planned transportation features (such as auxiliary lanes, signals, etc.).
  - g. Pedestrian and bicycle accommodations.
  - h. Trip generation data or appropriate traffic impact studies.
  - i. Parking and internal circulation plans.
  - j. Location of "limits of use" boundaries when applicable.
  - k. A detailed description of any requested variance and the reason the variance is requested.
2. The Town of Amherst reserves the right to require traffic and safety analysis where safety is or may be an issue or where significant problems already exist. (Refer to Section 18.1-919 Traffic Impact Review Regulations)

**5. That this Ordinance shall be effective on June 11, 2008.**

*This ordinance was adopted on June 11, 2008.*

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk of the Council

**A RESOLUTION TO APPROVE EXPANDED VIRGINIA RETIREMENT SYSTEM BENEFITS FOR PUBLIC SAFETY EMPLOYEES BY INCREASING THE “RETIREMENT MULTIPLIER” TO 1.85%.**

**WHEREAS**, by resolution legally adopted and approved by the Town Council of the Town of Amherst, a political subdivision, participates in the Virginia Retirement System under § 51.1-130 of the Code of Virginia, as amended; and

**WHEREAS**, by resolution or resolutions legally adopted and approved by the Town Council of the Town of Amherst has elected to provide the enhanced benefits described in § 51.1-138, subsection B to selected public safety employee groups, such benefits being referred to collectively as “Section 138 Coverage”, and

**WHEREAS**, the Virginia General Assembly passed legislation effective July 1, 2007, allowing the Town of Amherst to elect to provide for its employees with Section 138 Coverage a retirement allowance equal to the amount of creditable service multiplied by 1.85 percent of average final compensation as provided in clause (ii) in subsection A (1) of § 51.1-206 (the “1.85 Multiplier”); and

**WHEREAS**, the Town of Amherst desires to make this irrevocable election effective July 1, 2008 and provide the 1.85 Multiplier to its employees that now have, or may in the future be given, Section 138 Coverage;

**NOW, THEREFORE, IT IS**

**RESOLVED**, that the Town of Amherst elects to establish the 1.85 Multiplier for all employees who are now, or who may be in the future, provided Section 138 Coverage; and it is further

**RESOLVED**, that the Town of Amherst agrees to pay the employer cost for providing the 1.85 Multiplier to all employees who are now, or who may be in the future, provided Section 138 Coverage, pursuant to this irrevocable election; and it is further

**RESOLVED** that the Town of Amherst Town Manager and Office Manager are authorized and directed in the name of the Town of Amherst to execute any required contract to carry out this irrevocable election, and to do any other thing, or things, incident and necessary in the lawful conclusion of this matter. The seal of the Town of Amherst shall be affixed to any such contract and attested by the Clerk, and the Treasurer of the Town of Amherst is authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as may be required to be paid by the Town of Amherst or its employees for this purpose.

*Adopted this 11th day of June, 2008, by the Town Council of the Town of Amherst, Virginia.*

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Jacob P. Bailey, Mayor  
Town of Amherst, Virginia

ATTEST:

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Jack Hobbs, Clerk of Council

**AN ORDINANCE TO ESTABLISH THE BUDGET FOR THE TOWN OF AMHERST, VIRGINIA FOR THE FISCAL YEAR BEGINNING JULY 1, 2008 AND ENDING JUNE 30, 2009, MAKING REVENUE ESTIMATES AND APPROPRIATIONS FOR SAME.**

**BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF AMHERST, VIRGINIA:**

**A. GENERAL FUND REVENUE**

That for the support of the Town Government and its General Fund for the tax year beginning on January 1, 2008, all taxes, fees, charges, and penalties shall remain as heretofore set out by Ordinance, Resolution or other appropriate action of the Town Council except as the Town Council may establish or amend herein. Revenue projections detailed in **Attachment A** are hereby accepted as the revenue portion of the FY 09 Town of Amherst General Fund budget. *(Note: An equalized real estate tax rate is contained in Attachment F.)*

**B. GENERAL FUND EXPENSE**

That there is appropriated from the funds and resources of the Town of Amherst General Fund the aggregate amounts listed in **Attachment B**, or so much thereof as may be necessary, subject to conditions set forth by law or policy, for the various designated purposes as set out therein. **Attachment B**, which describes proposed expenditures for the Town's various department units, is hereby accepted as the expense portion of the FY 09 Town of Amherst General Fund budget.

**C. UTILITY FUNDS**

That the amounts listed in **Attachment C** are hereby accepted as the FY 09 revenue and expense budgets for the Water Fund and Sewer Fund, and, as such, the aggregate of said monies are hereby appropriated, or so much thereof as may be necessary, subject to conditions set forth by law or policy, for the various designated purposes as set out therein.

**D. CAPITAL IMPROVEMENT PLAN**

That the amounts listed in **Attachment D** are hereby accepted as reasonable estimates of funds available, preliminary cost of construction, and timetables for completion for various anticipated items. As such, **Attachment D** shall be considered the FY 09 Capital Improvement Plan for the Town of Amherst. No monies are to be expended under the Capital Fund without additional specific approval by the Town Council.

**E. PERSONNEL**

The Pay Plan contained in **Attachment E** is hereby adopted.

**G. RATES & CHARGES**

That the schedules of rates and charges contained in **Attachments F and G** are hereby adopted and/or continued as defined herein and by the Town Code.

**H. PRIORITIES**

That the following are hereby identified and adopted as the Town of Amherst's priority initiatives for FY09:

1. Complete the FY09 projects contained in the Capital Improvement Plan.

2. Improve the capital improvement plan via a major water distribution and sewer collection system planning study.
3. Adopt a new comprehensive plan.
4. Plan appropriate ways to recognize the Town's incorporation on April 15, 1910.

**I. CONDITIONS**

That all appropriations are declared to be maximum and conditional, the purpose being to make the appropriations payable in full in the aggregate amounts named herein if necessary, and then only in the event the aggregate revenues collected and other resources available to the Town are sufficient. All debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with this Ordinance, the Town Charter, Town Code, and Purchasing Policy and all administrative rules and regulations.

*This Ordinance was passed by a vote of the Amherst Town Council on the 11<sup>th</sup> of June, 2008, and shall become effective on July 1, 2008.*

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

	FY05	FY06	FY07	FY08	FY08	FY08	FY09	FY09	\$ Change	% Chg
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Approved</u>	<u>Thru 12/07</u>	<u>Est. Runout</u>	<u>Dept Request</u>	<u>Draft Budget</u>		
<b>10GENERAL FUND REVENUE</b>	-	-	-					<b>Attachment A</b>		
10-3010.0000 REAL ESTATE TAXES	59,992	82,309	65,534	61,000	60,238	61,125		61,250	250	0%
10-3020.0000 PERSONAL PROPERTY TAXES	20,947	22,201	25,619	24,000	25,563	26,125		26,250	2,250	9%
10-3020.1000 P.P. TAX RELIEF-FROM STATE	17,360	21,478	18,047	17,456	17,456	17,456		17,456	-	0%
10-3021.0000 PRIOR YEAR-TAXES				1,500	285	285			(1,500)	-100%
10-3025.0000 DMV STOP FEES					80	200		200		
10-3030.0000 CONSUMER UTILITY TAXES-ELECTRIC	145,259	121,271	125,023	25,000	12,319	24,637		25,000	-	0%
10-3030.0010 ELECTRIC CONSUMPTION TAX				7,400	3,849	7,698		7,700	300	4%
10-3030 0300 TELECOM TAX FROM STATE				119,761	57,585	114,000		115,000	(4,761)	-4%
10-3030.1100 CROWN COMMUNICATIONS LEASE	6,000	10,601	6,450	7,400	3,450	6,900		6,900	(500)	-7%
10-3040.0000 MEALS & BEVERAGE TAX	173,477	173,352	198,042	188,000	101,512	200,000		200,000	12,000	6%
10-3040.0001 MEALS & BEVERAGE TAX-DELINQUENT					24,556			-	-	
10-3040.0100 LODGING TAX	2,885	4,488	4,602	5,375	3,597	5,700		5,700	325	6%
10-3050.0000 PENALTIES - TAXES	2,394	7,936	6,679	4,000	7,997	8,500		6,000	2,000	50%
10-3060.0000 BUSINESS LICENSE TAXES	96,160	118,686	106,672	96,000	1,541	105,000		105,000	9,000	9%
10-3070.0000 SALES TAX DISTRIBUTION	85,867	121,461	132,240	133,000	67,773	133,000		133,000	-	0%
10-3080.0000 ROLLING STOCK	2,152	2,104	1,964	1,840	2,076	2,076		2,076	236	13%
10-3080.0100 MOBILE HOME QTR					35				-	
10-3090.0000 INTEREST EARNED	27,943	47,960	101,486	112,000	61,300	93,000		110,000	(2,000)	-2%
10-3100.0000 VEHICLE LICENSE FEE	44,466	44,628	38,801	44,000	33,555	39,000		40,000	(4,000)	-9%
10-3110.0000 MISC REVENUE	2,629	4,156	4,009	5,000	7,959	10,000		5,000	-	0%
10-3120.0000 VIRGINIA ABC BOARD	2,703	2,703	2,703	2,703	2,703	2,703			(2,703)	-100%
10-3130.0000 CAPITAL STOCK TAX - BANKS	43,389	31,585	31,855	32,669		32,669		32,000	(669)	-2%
10-3140.0000 CATV FRANCHISE TAX	18,761	34,196	19,943	-					-	
10-3150.0000 PS-STATE POLICE AID	58,476	63,012	63,012	66,206	31,989	62,875	63,012	62,875	(3,331)	-5%
10-3160.0000 PS-FINES REVENUE	15,397	17,563	14,041	15,000	9,719	15,000	15,000	15,000	-	0%
10-3160.0100 PS-FIRING RANGE REVENUE	-								-	
10-3170.0000 PS-PARKING METER REVENUE	1,841	1,656	1,697	1,600	834	850	1,600	-	(1,600)	-100%
10-3180.0000 PS-GRANTS - FIRE DEPT	6,000	6,000	8,000	8,000	8,000	8,000		8,000	-	0%
10-3180.0500 PS-POLICE GRANTS	5,917	5,913	6,673	7,000					(7,000)	-100%
10-3190.0000 ADMIN FEE	570,000	570,000	500,000	520,000	260,000	520,000		560,000	40,000	8%
10-3210.0000 TRASH-CURBSIDE	78,837	77,666	83,255	76,692	41,016	82,032		82,038	5,346	7%
10-3220.0000 TRASH-PENALTY				400	1,490	1,700		700	300	75%
10-3230.0000 TRASH-FRANCHISE				2,200	1,434	2,868		2,900	700	32%
10-3240 000 IDA & ZONING APPLICATION FEES				2,000	400	900		1,000	(1,000)	-50%
10-3310.0000 TAX EXEMPT BOND FEES				8,000	10,000	10,000		9,754	1,754	22%
10-3320.0000 BP RECOUPMENT REVENUE	16,009	13,759	14,142	10,529		20,128		18,628	8,099	77%
10- LAND SALE	114,381									
10- STREETSCAPE GRANT	67,911				8,694	8,694				
10- DOWNTOWN REVITALIZATION GRANT			9,599		23,587	23,587				
10-3330.0000 ED INCENTIVE GRANT REVENUE	29,048									
	<b>1,716,201</b>	<b>1,606,684</b>	<b>1,590,088</b>	<b>1,605,731</b>	<b>892,592</b>	<b>1,646,708</b>	<b>79,612</b>	<b>1,659,427</b>	53,696	3%

			FY05	FY06	FY07	FY08	FY08	FY08	FY09	FY09	\$ Change	% Chg
			Actual	Actual	Actual	Approved	Thru 12/07	Est. Runout	Dept Request	Draft Budget		
											Attachment B-1	
<b>10 GENERAL FUND: OFFICE MANAGER</b>												
10-	4000.0100	SALARIES - STAFF	132,790	110,827	55,957	60,627	25,748	54,969	62,518	65,272	4,645	7.7%
10-	4000.0105	MAYOR & COUNCIL	1,300	1,300	1,300	1,300	650	1,300	1,300	1,300	-	0.0%
10-	4000.0200	PR TAXES	37,106	31,274	36,919	4,639	1,898	4,118	4,812	4,995	356	7.7%
10-	4000.0400	INSURANCE - HEALTH(GROUP)				9,264	4,246	8,878	8,712	8,712	(552)	-6.0%
10-	4000.0500	RETIREMENT				7,319	2,918	6,252	7,316	7,553	234	3.2%
10-	4000.0700	HEAT & ELECTRICITY	3,846	4,433	4,706	5,300	343	3,000	3,000	3,000	(2,300)	-43.4%
10-	4000.0720	TELE COMMUNICATION	12,625	14,208	14,842	14,800	7,284	14,800	14,800	14,800	-	0.0%
10-	4000.0800	OFFICE SUPPLIES/POSTAGE	13,056	29,072	20,406	18,000	15,374	20,000	18,000	18,000	-	0.0%
10-	4000.0801	DEPRECIATION EXPENSE	11,886	26,804	50,476	45,000	32,388	51,000	72,000	72,000	27,000	60.0%
10-	4000.0850	OFFICE EQUIPMENT EXPENSE		5,887	7,768	12,000	2,868	16,000	16,000	16,000	4,000	33.3%
10-	4000.1300	MISC EXPENSES	5,252	8,007	33,434	-	49					
10-	4000.1400	DMV STOP PROGRAM					120	200		200	200	
10-	4000.1700	ELECTION EXPENSES				2,000			-	-	(2,000)	100.0%
10-	4000.1900	CONTINGENCY RESERVE				-						
10-	4000.2110	DONATION-MUSEUM		1,500	26,000	2,750	2,750	2,750	2,750	2,750	-	0.0%
10-	4000.2120	DONATION-LIBRARY		1,500		1,750	1,750	1,750	1,750	1,750	-	0.0%
10-	4000.2130	DONATION-FIRE DEPARTMENT		10,500		10,500	10,500	10,500	10,500	10,500	-	0.0%
10-	4000.2140	DONATION-LIFE SAVING CREW	25,050	10,500		10,500	10,500	10,500	10,500	10,500	-	0.0%
10-	4000.2150	DONATION-VILLAGE GARDEN CLUB	1,000		1,250	1,250	1,250	1,250	1,250	-	-	
10-	4000.2160	DONATION-3-YR FIRE DEPT TRUCK								16,667	16,667	
10-	4000.2400	XMAS DECORATIONS & LIGHTS	3,432	1,821	1,748	2,000	678	1,000	2,000	2,000	-	0.0%
10-	4000.2800	UTILITY SERVICE ALLOWANCE	874	916	1,013	1,100	535	1,100	1,200	1,200	100	9.1%
10-		UNCOLLECTABLE RE/PP TAXES	32,425			-						
10-		OM STORAGE SHED							4,000	4,000	4,000	
10-	4000.6001	BP BOND PAYMENT-PRINCIPAL				85,819		85,819	88,650	88,650	2,831	3.3%
10-	4000.6002	BP BOND PAYMENT-INTEREST	32,399	14,259	17,267	14,526	50,172	14,526	11,695	11,695	(2,831)	-19.5%
			<b>312,041</b>	<b>273,808</b>	<b>271,836</b>	<b>310,444</b>	<b>172,022</b>	<b>309,711</b>	<b>342,753</b>	<b>362,793</b>	<b>52,349</b>	<b>16.9%</b>

		FY05	FY06	FY07	FY08	FY08	FY08	FY09	FY09	\$ Change	% Chg
		Actual	Actual	Actual	Approved	Thru 12/07	Est. Runout	Dept Request	Draft Budget		
<b>Attachment B-2</b>											
<b>10</b>	<b>GENERAL FUND: TOWN MANAGER</b>										
10-	4500.0100			66,576	69,605	34,803	69,605		72,668	3,063	4.4%
10-	4500.0200				5,326	2,605	5,210		5,561	235	4.4%
10-	4500.0400				4,632	2,702	4,632		4,356	(276)	-6.0%
10-	4500.0500				9,550	4,775	9,550		9,701	151	1.6%
10-	4500.0600	13,346	6,566	5,127	10,000	2,408	5,000		10,000	-	0.0%
10-	4500.0610	6,000	-	6,050	6,000	3,000	6,000		6,000	-	0.0%
10-	4500.0620	7,300	8,000	7,000	7,250	7,581	7,581		8,000	750	10.3%
10-	4500.0900	41,972	49,826	57,879	62,441	63,775	63,775		67,000	4,559	7.3%
10-	4500.1000	743	649	714	1,500	1,097	1,500		1,500	-	0.0%
10-	4500.1100	1,589	1,565	3,190	3,500	382	3,000		3,500	-	0.0%
10-	4500.1300				2,500	1,054	2,000		2,500	-	0.0%
10-	4500.1400	809	1,962	2,521	3,500	3,794	2,614		3,500	-	0.0%
10-	4500.1600	1,000	1,000	11,032	26,000		10,000		10,000	(16,000)	61.5%
10-	4500.1650	785	785	1,150	1,200	800	1,200		1,200	-	0.0%
10-	4500.1800	-	-	-	-	-	-		-	-	-
10-	4500.1900		-		54,778	9,296	20,000		27,749	(27,029)	-49.3%
10-	4500.2500			3,000	830	3,000		8,000	5,000	2	
10-	4500.2700	11,425	17,122	18,844	17,000	7,953	16,000		17,000	-	0.0%
10-	4500.3900	6,000	6,000	8,000	8,000	8,000	8,000		8,000	-	0.0%
10-	4500.5000	64,136	61,562	64,872	66,466	34,769	69,963		72,715	6,249	9.4%
10-	4500.6100	7,287	13,965		10,000	3,009	5,000		10,000	-	0.0%
10-	4500.6200	11,073	60	5,148	5,000	2,814	5,000		5,000	-	0.0%
10-	4500.6400				1,000	350	500		1,000	-	0.0%
		16,870									
				9,599		23,587	23,587				
10-	4500.1200	9,049		15,075	8,000	3,701	7,475		8,000	-	0.0%
10-	6000.6300	29,048									
		<b>228,432</b>	<b>169,062</b>	<b>282,777</b>	<b>386,248</b>	<b>223,084</b>	<b>350,192</b>	<b>-</b>	<b>362,949</b>	<b>23,299</b>	<b>-6.0%</b>

			FY05	FY06	FY07	FY08	FY08	FY08	FY09	FY09		
			<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Approved</u>	<u>Thru 12/07</u>	<u>Est. Runout</u>	<u>Dept Request</u>	<u>Draft Budget</u>	\$ Change	% Chg
<b>10 GENERAL FUND: UTILITIES DEPARTMENT</b>					-	-				<b>Attachment B-4</b>		
10-	6010.0100	SALARIES	60,623	160,528	185,581	404,434	176,724	353,447		409,819	5,385	1.3%
10-	6020.0100	SALARIES	191,100	184,213	191,146						-	
10-	6010.0200	PR TAXES	21,779	55,917	59,954	30,947	12,982	25,964		31,359	412	1.3%
10-	6010.0400	INSURANCE - HEALTH(GROUP)				47,580	24,667	49,334		44,964	(2,616)	-5.5%
10-	6010.0500	RETIREMENT				45,571	21,747	43,494		45,006	(565)	-1.2%
10-	6020.0200	P/R TAXES	57,621	57,059	58,839							
10-	6020.0400	INSURANCE - HEALTH(GROUP)										
10-	6020.0500	RETIREMENT										
10-	6010.0600	BENEFITS-CONTRA-CAPITAL PROJECTS		(128,218)	(75,786)							
10-	6010.0700	HEAT & ELECTRICITY (SHOP)	2,397	2,291	3,029	3,500	979	3,500	3,800	3,800	300	8.6%
10-	6010.0730	SHOP-W/S/T				450	113	275	275	275	(175)	-38.9%
10-	6010.4000	VEHICLE & REPAIR	2,717	1,535	5,205	4,240	1,527	3,500	4,240	4,240	-	0.0%
10-	6020.4100	EQUIP. & VEHICLE MAINT.	871	1,809	1,591							
10-	6010.3200	UNIFORMS	959	1,682	1,459	4,000	657	4,000	4,500	4,500	500	12.5%
10-	6020.3200	UNIFORMS	598	544	179							
10-	6010.1000	BUILDING MAINT. (SHOP)	1,233	837	381	2,500	332	2,000	2,000	2,000	(500)	-20.0%
10-	6010.4100	EQUIPMENT & MAINTENANCE	16,773	10,281	12,167	11,450	8,855	11,000	11,450	11,450	-	0.0%
10-	6000.1100	MAJOR EQUIPMENT		-								
10-	6010.1200	TRAINING & EDUCATION	1,924	2,353	2,629	6,000	330	6,000	6,000	6,000	-	0.0%
10-	6020.1200	TRAINING & EDUCATION	3,228	1,636	3,792							
10-	6010.1300	MISC EXPENSES	501	350	563							
10-	6020.1300	MISC EXPENSE	428		232							
10-	6010.3400	GASOLINE & MILEAGE	7,956	9,760	10,585	18,000	7,549	18,000	19,000	19,000	1,000	5.6%
10-	6020.3400	GASOLINE & MILEAGE	2,424	2,780	2,494							
10-	6020.1400	SAFETY PROGRAMS	222	685	1,188	5,000	93	5,000	5,000	5,000	-	0.0%
			<u>373,354</u>	<u>366,042</u>	<u>465,228</u>	<u>583,672</u>	<u>256,554</u>	<u>525,514</u>	<u>56,265</u>	<u>587,413</u>	<u>3,741</u>	<u>0.6%</u>



		FY05	FY06	FY07	FY08	FY08	FY08	FY09	FY09	\$ Change	% Chg	
		Actual	Actual	Actual	Approved	Thru 12/07	Est. Runout	Dept Request	Draft Budget			
										<b>Attachment B-3</b>		
<b>10</b>	<b>GENERAL FUND: PUBLIC SAFETY DEPARTMENT</b>											
10-	5000.0100	SALARIES - STAFF	192,738	215,802	208,783	216,068	107,774	215,548	222,398	6,330	2.9%	
10-	5000.0200	PR TAXES	59,191	68,180	66,594	16,534	7,904	15,808	17,018	484	2.9%	
10-	5000.0400	INSURANCE - HEALTH(GROUP)				25,680	14,980	25,680	24,588	(1,092)	-4.3%	
10-	5000.0500	RETIREMENT				28,419	14,283	28,566	28,452	33	0.1%	
10-	5000.0730											
10-	5000.0740	AMMUNITION				910	516	1,310	1,310	1,310	400	44.0%
10-	5000.0750	ELECTRONICS MAINT.				2,510	1,762	3,525	12,510	12,510	10,000	398.4%
10-	5000.0800	EQUIPMENT & SUPPLIES	1,142	1,062	1,478	2,340	272	544	2,740	2,740	400	17.1%
10-	5000.0805	OTHER PUBLIC SAFETY				2,023	511	1,022	2,072	2,072	49	2.4%
10-	5000.0810	AUX POLICE & UNIFORMS				854	108	215	854	854	-	0.0%
10-	5000.0820	PROSECUTING ATTORNEY	1,522	2,453	1,776	1,623	761	1,522	1,623	1,623	-	0.0%
10-	5000.0830	ATTORNEY FEES				1,000	600	1,200	1,100	1,100	100	10.0%
10-	5000.1100	MEETINGS & TRAVEL & TRAIN	2,273	3,142	3,741	3,400	477	955	3,600	3,600	200	5.9%
10-	5000.2000	MISCELLANEOUS	253	182	331	580	281	562	3,580	3,580	3,000	517.2%
10-	5000.3000	CAPITAL OUTLAY(CAR-RADAR)										
10-	5000.3200	UNIFORMS	9,521	7,385	6,340	3,422	1,059	2,118	3,422	3,422	-	0.0%
10-	5000.3400	GASOLINE	6,228	9,207	9,486	12,000	6,131	12,261	12,825	12,825	825	6.9%
10-	5000.3500	VEHICLE REPAIR/ELECTRONIC	5,551	2,982	3,950	4,824	2,687	5,373	5,000	5,000	176	3.6%
10-	5000.3650	POLICE-MASONIC BLDG. RENT	3,121	3,228	3,271	3,180	1,642	3,284	3,180	3,180	-	0.0%
10-	5000.3700	POLICE GRANT EXPENSES	4,143	5,467	4,516	-	-	-	-	-	-	-
10-	5000.4100	POLICE-GRANT-BLOCK-EXP.				-	2,146	4,292				
		DEPRECIATION EXPENSE	20,541	11,911		-	-	-				
10-	5000.5000	POLICE- CONTING. RESERVE	8,677			-	289	577				
			<b>314,901</b>	<b>331,001</b>	<b>310,266</b>	<b>325,367</b>	<b>164,182</b>	<b>324,362</b>	<b>53,816</b>	<b>346,272</b>	<b>20,905</b>	<b>6.4%</b>

	FY05 <u>Actual</u>	FY06 <u>Actual</u>	FY07 <u>Actual</u>	FY08 <u>Approved</u>	FY08 <u>Thru 12/07</u>	FY08 <u>Est. Runout</u>	FY09 <u>Dept Request</u>	FY09 <u>Draft Budget</u>	\$ Change	% Chg
<b>Attachment C-1</b>										
<b>20WATER FUND</b>										
<b>SOURCES OF FUNDS</b>										
20-3000.0000 MONTHLY BILLING	543,238	522,233	500,249	504,759	267,261	478,312		541,271	36,512	7%
20-3000.0001 WATER REVENUE-SBC	31,511	28,963	27,675	92,880	14,556	92,880		97,020	4,140	4%
20-3000.1000 DEBT SERVICE REVENUE	133,914	126,449	120,864	122,141	56,997	116,825		116,825	(5,316)	-4%
20-3010.0000 SPRINKLER LINE CHARGES	4,968	4,968	5,005	5,042	2,484	4,968		4,968	(74)	-1%
20-3020.0000 PENALTIES	2,527	2,692	3,581	2,500	5,258	7,000		4,000	1,500	60%
20-3025.0000 RECONNECT FEES					570	1,500		3,000	3,000	
20-3030.0000 MISC REVENUE	600	250	1,015						-	
20-3030.0001 TRUCK PERMIT WATER				100	50	100		100	-	0%
20-3050.0000 REIMB-CONST & MTN	4,304	15,955	6,554	6,000	2,277	6,000		6,000	-	0%
20-3060.0000 AVAILABILITY FEES	21,200	42,600	52,500		15,400				-	
20-30x0.0000 GRANT REVENUE		40,240	52,900		-				-	
	<u>742,262</u>	<u>784,350</u>	<u>770,343</u>	<u>733,422</u>	<u>364,853</u>	<u>707,585</u>	<u>-</u>	<u>773,184</u>	<u>39,762</u>	<u>5%</u>
<b>USES OF FUNDS</b>										
20-4000.4500 ADMINISTRATION FEE	240,000	240,000	240,000	260,000	130,000	260,000		280,000	20,000	8%
20-4000.4700 DEBT SERVICE(Prin, 94 WTP bond)				45,021	55,080	44,727		46,782	1,761	4%
20-4000.4701 DEBT SERVICE (Int, 94 WTP bond)	84,792	64,982	67,401	65,139		65,433		63,378	(1,761)	-3%
DEBT SERVICE (Prin, 07 UH Tank bond)						23,086		40,263		
DEBT SERVICE (Int, 07 UH Tank bond)						28,235		50,725		
20-4000.4800 DEPRECIATION	136,412	138,179	152,296	151,778	83,021	151,778		151,778	-	0%
CIP CONTRIBUTION (REDUCTION)								(71,230)		
20-4000.5000 WATERSHED MANAGEMENT	15,890	16,525	17,567	18,445	13,313	17,751		18,638	193	1%
4000.4850 WATER SUPPLY PLAN				6,364	6,364				(6,364)	-100%
MISCELLANEOUS	5,639	4,176		-	-				-	
20-6010.4300 LINE MATERIALS	33,793	(23,401)	34,073	25,000	8,032	15,000	25,000	25,000	-	0%
20-6010.4400 PUMP STATION OPERATION	829	1,178	1,601	1,000	408	1,000	1,050	1,050	50	5%
20-6020.0710 ELECTRICITY	23,102	22,452	28,483	28,500	8,744	25,000	30,000	30,000	1,500	5%
20-6020.0730 WATER PLANT-W/S/T EXP	78,799	65,114	58,088	61,345	29,108	60,000	65,000	65,000	3,655	6%
20-6020.4900 PLANT MAINTENANCE	8,067	9,146	17,025	25,000	6,811	15,000	25,000	25,000	-	0%
20-6020.5000 CHEMICALS	27,583	28,945	31,088	30,830	13,274	27,000	31,800	31,800	970	3%
20-6020.5110 WATER SAMPLING	7,593	4,834	2,784	5,000	751	5,000	7,000	7,000	2,000	40%
20-6020.5200 LABORATORY	5,148	5,448	6,204	10,000	7,966	10,000	8,000	8,000	(2,000)	-20%
20-6020.5210 LABORATORY EQUIPMENT									-	
	<u>667,647</u>	<u>577,578</u>	<u>656,610</u>	<u>733,422</u>	<u>362,871</u>	<u>749,010</u>	<u>192,850</u>	<u>773,184</u>	<u>39,762</u>	<u>5%</u>
NET (Rev-Exp)	<b>74,615</b>	<b>206,772</b>	<b>113,733</b>	<b>-</b>	<b>1,982</b>	<b>(41,425)</b>	<b>-</b>	<b>-</b>		

	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY08</u>	<u>FY08</u>	<u>FY09</u>	<u>FY09</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Approved</u>	<u>Thru 12/07</u>	<u>Est. Runout</u>	<u>Dept Request</u>	<u>Draft Budget</u>	\$ Change	% Chg	
<b>Attachment C-2</b>											
<b>30SEWER FUND</b>											
<b>SOURCES OF FUNDS</b>											
30-3000.0000	MONTHLY BILLING	603,509	549,683	481,932	566,621	228,945	474,929	523,063	(43,558)	-8%	
	RECOUPMENT FEES	109,916							-		
30-3100.0000	PENALTIES	8,751	2,377	3,580	3,000	3,579	5,000	4,000	1,000	33%	
30-3200.0100	HAULED WASTE REVENUE		16,062	38,984	41,000				(41,000)	-100%	
30-3200.0101	MISC REVENUE - PRETREATMENT			5,793					-		
30-3300.0000	REIMBURSEMENT-CONST & MTN	4,122	6,409	536	4,000	329	4,000	4,000	-	0%	
30-3330.0000	REIMB-PRETREATMENT REVENUE		6,425	-	5,118	6,111	6,111	2,559	2,559	(2,559)	-50%
30-3400.0000	SBC-RUT CR-OPERATION/LAND	34,925	36,088	31,278	36,000	15,205	30,500	30,500	(5,500)	-15%	
30-3420.0000	AVAILABILITY FEES	20,000	37,500	17,500		5,000			-		
30-	GRANT (USDA)		271,566	171,179		36,568			-		
30-3500.0000	NUTRIENT REPORT GRANT		31,619			-			-		
		<u>781,223</u>	<u>957,729</u>	<u>750,782</u>	<u>655,739</u>	<u>295,737</u>	<u>520,540</u>	<u>2,559</u>	<u>564,122</u>	<u>(91,617)</u>	<u>-14%</u>
<b>USES OF FUNDS</b>											
30-4000.4500	ADMINISTRATION FEE	330,000	330,000	260,000	260,000	130,000	260,000	280,000	20,000	8%	
30-4000.4700	DEBT SERVICE (PRINCIPLE)				33,862	79,776	33,862	35,286	1,424	4%	
	DEBT SERVICE (INTEREST)	61,121	104,666	127,058	125,690		125,690	124,266	(1,424)	-1%	
30-4000.4800	DEPRECIATION	130,326	183,937	187,897	183,937	129,277	183,937	183,937	-	0%	
	CIP CONTRIBUTION (REDUCTION)				(85,000)			(192,217)	(107,217)	126%	
	INTEREST EXPENSE		1,034						-		
30-6010.4300	LINE MATENANCE	6,343	10,960	37,763	10,000	50,993		10,000	10,000	-	0%
30-6010.4400	PUMP STATION MAINTENANCE	1,383	13,750	10,190	7,000	6,358	8,000	7,000	7,000	-	0%
30-6020.0710	RUT CREEK-ELECTRICITY	15,216	24,129	35,652	31,000	10,387	30,000	32,700	32,700	1,700	5%
30-6020.0730	RUT. CR. - W/S/T EXP	4,774	42,495	4,404	15,000	1,928	5,000	10,000	10,000	(5,000)	-33%
30-6020.1300	RUT CREEK-MISC EXPENSES		3,123	11,623					-		
30-6020.4100	RUT CREEK-PLANT MAINTENANCE	20,133	22,639	26,385	22,000	8,951	20,000	22,000	22,000	-	0%
30-6020.4200	RUT CREEK-MAJOR REPAIRS				11,000	2,966	8,000	8,000	8,000	(3,000)	-27%
30-6020.5000	RUT CREEK-CHEMICALS	17,072	13,096	11,201	11,600	1,911	5,000	12,000	12,000	400	3%
30-6020.5600	RUT CREEK-LAB	15,475	21,954	10,844	14,200	7,898	18,000	18,950	18,950	4,750	33%
30-6020.5625	REIMB-PRETREATMENT EXPENSE				7,500	4,454	7,500	3,750	3,750	(3,750)	-50%
30-6020.5650	LABORATORY EQUIPMENT				4,400	1,598	4,400	4,400	4,400	-	0%
30-6020.7000	RUT CREEK-PERMIT RENEWAL				3,550	3,075	3,550	4,050	4,050	500	14%
30-6020.8000	NUTRIENT REPORT EXPENSE		37,921						-		
	Expenses Total	<u>601,843</u>	<u>809,704</u>	<u>723,017</u>	<u>655,739</u>	<u>439,572</u>	<u>712,939</u>	<u>132,850</u>	<u>564,122</u>	<u>(91,617)</u>	<u>-14%</u>
	Net (Rev-Exp)	<b>179,380</b>	<b>148,025</b>	<b>27,765</b>	<b>-</b>	<b>(143,835)</b>	<b>(192,399)</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Town of Amherst Capital Improvement Plan**

**ATTACHMENT D**

FY 2009 - FY 2013

	<b>FY08</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13 + Beyond</b>
<b>SOURCES OF FUNDS:</b>						
30000010 Prior year's total cash balance	2,493,623	3,340,746	935,817	516,713	14,181	230,649
30000030 Water availability fees	15,400	10,000	10,000	10,000	10,000	10,000
30000040 Sewer availability fees	5,000	10,000	10,000	10,000	10,000	10,000
30000090 S. Main Enhancement Grant	26,095	358,905	437,287			
30000100 General Fund Depreciation	51,000	72,000	72,000	72,000	72,000	72,000
30000110 Water Fund Depreciation	151,778	151,778	218,978	226,978	234,978	242,978
30000130 Water Fund CIP Contribution (Use)	(41,425)	(71,230)	(36,230)	(1,230)	33,770	68,770
30000120 Sewer Fund Depreciation	183,937	183,937	195,937	209,937	235,937	405,937
30000131 Sewer Fund CIP Contribution (Use)	(192,399)	(192,217)	(142,217)	(92,217)	(42,217)	7,783
30000140 Bond Proceeds	1,230,000				4,500,000	
<b>TOTAL SOURCES</b>	<b>3,923,009</b>	<b>3,863,919</b>	<b>1,701,572</b>	<b>952,181</b>	<b>5,068,649</b>	<b>1,048,117</b>
<b>USES OF FUNDS:</b>						
<b>General Government</b>						
40000010 Town Hall Fund	150,000				300,000	
40000050 Parking Meter Replacement						
40000020 Computer Replacement	20,000					
40000030 IDA/Brockman Park Improvements	12,500	50,000				
40010031 CVCC Donation	12,500	12,500				
40000040 S. Main Streetscape Project	3,855	478,602	546,859			
40000050 Telephone Replacement Town Square		300,000				
<b>Vehicles &amp; Heavy Machinery Replacement</b>						
50000010 2008 Ford Crown Victoria	26,000					
50000050 2003 Ford Crown Victoria			26,000			
50000040 2004 Chevrolet Impala				26,000		
50000030 2005 Ford Sedan					26,000	
50000020 2007 Ford Explorer SUV						26,000
50000060 Construction-Komatsu WB140						60,000
50000090 2004 Hudson trailer						15,000
50000110 2003 GMC flatbed dump truck						50,000
50000070 2008 Dodge Pickup	17,408					
50000120 2000 GMC 4WD pickup		22,000				
2000 Ford Ext Cap pickup			22,000			
50000100 2004 Chevrolet pickup				22,000		
50000080 2007 Ford F150 pickup					22,000	
<b>Sewer</b>						
80000020 Engineering - Sewer		20,000	20,000	20,000	20,000	20,000
80000030 Sewer Lines Study	20,000					
80000040 Main Line Replacement 60 W Pump Station	200,000	300,000	350,000	400,000	0	450,000
80000050 WWTP Upgrade				250,000	4,250,000	170,000
<b>Water</b>						
90000010 Engineering - Water		50,000	20,000	20,000	20,000	20,000
90000020 Water Lines Study	20,000					
90000030 Union Hill Tank	50,000	1,180,000				
90000070 WTP Chemical Feed & Entrance Main Line Replacement	50,000	300,000				
		200,000	200,000	200,000	200,000	200,000
9999 9999Carryover to Next FY	3,340,746	935,817	516,713	14,181	230,649	37,117
<b>TOTAL USES</b>	<b>3,923,009</b>	<b>3,863,919</b>	<b>1,701,572</b>	<b>952,181</b>	<b>5,068,649</b>	<b>1,048,117</b>
Balance	0	0	0	0	0	0

**Note: Many figures on this page were not generated from detailed estimates, so the information hereon should be used for general planning purposes only.**

**Town of Amherst Pay Plan**  
**July 1, 2008-June 30, 2009**

Lowest Wage **\$ 6.55** per hour Step Increase **2.00%**  
 Hours/yr **2,080** Grade Increase **6.00%**

**Attachment E**

Grade	Step														
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	13,617	13,890	14,168	14,451	14,740	15,035	15,335	15,642	15,955	16,274	16,599	16,931	17,270	17,616	Annually
	6.55	6.68	6.81	6.95	7.09	7.23	7.37	7.52	7.67	7.82	7.98	8.14	8.30	8.47	Hourly
2	14,434	14,723	15,018	15,318	15,624	15,937	16,255	16,581	16,912	17,250	17,595	17,947	18,306	18,672	Annually
	6.94	7.08	7.22	7.36	7.51	7.66	7.82	7.97	8.13	8.29	8.46	8.63	8.80	8.98	Hourly
3	15,300	15,606	15,919	16,237	16,562	16,893	17,231	17,575	17,927	18,285	18,651	19,024	19,405	19,793	Annually
	7.36	7.50	7.65	7.81	7.96	8.12	8.28	8.45	8.62	8.79	8.97	9.15	9.33	9.52	Hourly
4	16,219	16,543	16,874	17,211	17,555	17,907	18,265	18,630	19,003	19,383	19,770	20,166	20,569	20,980	Annually
	7.80	7.95	8.11	8.27	8.44	8.61	8.78	8.96	9.14	9.32	9.50	9.70	9.89	10.09	Hourly
5	17,192	17,535	17,886	18,244	18,609	18,981	19,361	19,748	20,143	20,546	20,956	21,376	21,803	22,239	Annually
	8.27	8.43	8.60	8.77	8.95	9.13	9.31	9.49	9.68	9.88	10.08	10.28	10.48	10.69	Hourly
6	18,223	18,588	18,959	19,339	19,725	20,120	20,522	20,933	21,351	21,778	22,214	22,658	23,111	23,574	Annually
	8.66	8.84	9.12	9.30	9.48	9.67	9.87	10.06	10.27	10.47	10.68	10.89	11.11	11.33	Hourly
7	19,316	19,703	20,097	20,499	20,909	21,327	21,754	22,189	22,632	23,085	23,547	24,018	24,498	24,988	Annually
	9.29	9.47	9.66	9.86	10.05	10.25	10.46	10.67	10.88	11.10	11.32	11.55	11.78	12.01	Hourly
8	20,475	20,885	21,303	21,729	22,163	22,607	23,059	23,520	23,990	24,470	24,959	25,459	25,968	26,487	Annually
	9.84	10.04	10.24	10.45	10.66	10.87	11.09	11.31	11.53	11.76	12.00	12.24	12.48	12.73	Hourly
9	21,704	22,138	22,581	23,032	23,493	23,963	24,442	24,931	25,430	25,938	26,457	26,986	27,526	28,076	Annually
	10.43	10.64	10.86	11.07	11.29	11.52	11.75	11.99	12.23	12.47	12.72	12.97	13.23	13.50	Hourly
10	23,006	23,466	23,936	24,414	24,903	25,401	25,909	26,427	26,955	27,495	28,044	28,605	29,177	29,761	Annually
	11.06	11.28	11.51	11.74	11.97	12.21	12.46	12.71	12.96	13.22	13.48	13.75	14.03	14.31	Hourly
11	24,387	24,874	25,372	25,879	26,397	26,925	27,463	28,013	28,573	29,144	29,727	30,322	30,928	31,547	Annually
	11.72	11.96	12.20	12.44	12.69	12.94	13.20	13.47	13.74	14.01	14.29	14.58	14.87	15.17	Hourly
12	25,850	26,367	26,894	27,432	27,981	28,540	29,111	29,693	30,287	30,893	31,511	32,141	32,784	33,440	Annually
	12.43	12.68	12.93	13.19	13.45	13.72	14.00	14.28	14.56	14.85	15.15	15.45	15.76	16.08	Hourly
13	27,401	27,949	28,508	29,078	29,660	30,253	30,858	31,475	32,104	32,747	33,401	34,069	34,751	35,446	Annually
	13.17	13.44	13.71	13.98	14.26	14.54	14.84	15.13	15.43	15.74	16.06	16.38	16.71	17.04	Hourly
14	29,045	29,626	30,218	30,823	31,439	32,068	32,709	33,363	34,031	34,711	35,406	36,114	36,836	37,573	Annually
	13.96	14.24	14.53	14.82	15.11	15.42	15.73	16.04	16.36	16.69	17.02	17.36	17.71	18.06	Hourly
15	30,788	31,403	32,031	32,672	33,325	33,992	34,672	35,365	36,073	36,794	37,530	38,280	39,046	39,827	Annually
	14.80	15.10	15.40	15.71	16.02	16.34	16.67	17.00	17.34	17.69	18.04	18.40	18.77	19.15	Hourly
16	32,635	33,288	33,953	34,632	35,325	36,031	36,752	37,487	38,237	39,002	39,782	40,577	41,389	42,217	Annually
	15.69	16.00	16.32	16.65	16.98	17.32	17.67	18.02	18.38	18.75	19.13	19.51	19.90	20.30	Hourly
17	34,593	35,285	35,990	36,710	37,444	38,193	38,957	39,736	40,531	41,342	42,169	43,012	43,872	44,750	Annually
	16.63	16.96	17.30	17.65	18.00	18.36	18.73	19.10	19.49	19.88	20.27	20.68	21.09	21.51	Hourly
18	36,668	37,402	38,150	38,913	39,691	40,485	41,295	42,121	42,963	43,822	44,699	45,593	46,504	47,435	Annually
	17.63	17.98	18.34	18.71	19.08	19.46	19.85	20.25	20.66	21.07	21.49	21.92	22.36	22.81	Hourly
19	38,869	39,646	40,439	41,248	42,073	42,914	43,772	44,648	45,541	46,452	47,381	48,328	49,295	50,281	Annually
	18.69	19.06	19.44	19.83	20.23	20.63	21.04	21.47	21.89	22.33	22.78	23.23	23.70	24.17	Hourly
20	41,201	42,025	42,865	43,723	44,597	45,489	46,399	47,327	48,273	49,239	50,223	51,228	52,252	53,297	Annually
	19.81	20.20	20.61	21.02	21.44	21.87	22.31	22.75	23.21	23.67	24.15	24.63	25.12	25.62	Hourly
21	43,673	44,546	45,437	46,346	47,273	48,218	49,183	50,166	51,170	52,193	53,237	54,302	55,388	56,495	Annually
	21.00	21.42	21.84	22.28	22.73	23.18	23.65	24.12	24.60	25.09	25.59	26.11	26.63	27.16	Hourly
22	46,293	47,219	48,163	49,127	50,109	51,111	52,134	53,176	54,240	55,325	56,431	57,560	58,711	59,885	Annually
	22.26	22.70	23.16	23.62	24.09	24.57	25.06	25.57	26.08	26.60	27.13	27.67	28.23	28.79	Hourly
23	49,071	50,052	51,053	52,074	53,116	54,178	55,262	56,367	57,494	58,644	59,817	61,013	62,233	63,478	Annually
	23.59	24.06	24.54	25.04	25.54	26.05	26.57	27.10	27.64	28.19	28.76	29.33	29.92	30.52	Hourly
24	52,015	53,055	54,116	55,199	56,303	57,429	58,577	59,749	60,944	62,163	63,406	64,674	65,968	67,287	Annually
	25.01	25.51	26.02	26.54	27.07	27.61	28.16	28.73	29.30	29.89	30.48	31.09	31.72	32.35	Hourly
25	55,136	56,239	57,363	58,511	59,681	60,874	62,092	63,334	64,600	65,892	67,210	68,554	69,926	71,324	Annually
	26.51	27.04	27.58	28.13	28.69	29.27	29.85	30.45	31.06	31.68	32.31	32.96	33.62	34.29	Hourly
26	58,444	59,613	60,805	62,021	63,262	64,527	65,817	67,134	68,476	69,846	71,243	72,668	74,121	75,604	Annually
	28.10	28.66	29.23	29.82	30.41	31.02	31.64	32.28	32.92	33.58	34.25	34.94	35.64	36.35	Hourly
27	61,951	63,190	64,453	65,742	67,057	68,398	69,766	71,162	72,585	74,037	75,517	77,028	78,568	80,140	Annually
	29.78	30.38	30.99	31.61	32.24	32.88	33.54	34.21	34.90	35.59	36.31	37.03	37.77	38.53	Hourly
28	65,668	66,981	68,321	69,687	71,081	72,502	73,952	75,431	76,940	78,479	80,048	81,649	83,282	84,948	Annually
	31.57	32.20	32.85	33.50	34.17	34.86	35.55	36.27	36.99	37.73	38.48	39.25	40.04	40.84	Hourly
29	69,608	71,000	72,420	73,868	75,346	76,853	78,390	79,957	81,557	83,188	84,851	86,548	88,279	90,045	Annually
	33.47	34.13	34.82	35.51	36.22	36.95	37.69	38.44	39.21	39.99	40.79	41.61	42.44	43.29	Hourly
30	73,784	75,260	76,765	78,300	79,866	81,464	83,093	84,755	86,450	88,179	89,942	91,741	93,576	95,448	Annually
	35.47	36.18	36.91	37.64	38.40	39.17	39.95	40.75	41.56	42.39	43.24	44.11	44.99	45.89	Hourly
<b>STEP</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>	<b>M</b>	<b>N</b>	

This merit plan is intended to apply to employees who have been working for the Town of Amherst on a full-time basis for at least 6 months. Merit raises are assigned by the Town Council after recommendation from the employee's supervisor.

**TOWN OF AMHERST  
SCHEDULE OF LOCAL LEVY  
JULY 1, 2008**

The following are tax levies for the fiscal year beginning July 1, 2008. The Town Code contains other tax levies and a more complete description of the Town's taxation program.

1. On the \$100.00 of assessed value of taxable real estate, including mobile homes, the rate shall be \$0.036.
2. On the \$100.00 of assessed value of machinery and tools used in manufacturing or mining business including property specifically classified by Section 58.1-3506A.6 of the Tax Code of Virginia, the rate shall be \$0.35. This tax rate shall also be applicable to real and tangible personal property of public service corporations, based upon the assessments generated annually by the State Corporation Commission, and duly certified.
3. On the \$100.00 of assessed value of taxable tangible personal property, including property specifically classified by Section 58.1-3506 and Section 58.1-3509 of the Code of Virginia, the rate shall be \$0.35 less the amount allowed for by the implementation of the Personal Property Tax Relief Act.

In accordance with the requirements set forth in VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within the Town of Amherst commencing January 1, 2009, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of up to \$20,000 will be eligible for 56% tax relief;
- Personal use vehicles with assessed value of \$20,001 or more shall receive only 56% tax relief on the first \$20,000 in assessed value;
- All other vehicles which do not meet the definition of "qualifying" (such as business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program;
- In accordance with Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed "non-qualifying" for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

**TOWN OF AMHERST  
SCHEDULE OF UTILITY RATES AND CHARGES  
JULY 1, 2008**

**MONTHLY RATE****WATER**

<u>Rate Component</u>	<u>Residential Base Charge</u>	<u>Debt Repayment Charge</u>	<u>Use Charge</u>
July 1, 2008-June 30, 2009	\$6.00	\$4.00	\$2.50
July 1, 2009-June 30, 2010	\$6.00	\$4.00	\$3.05
July 1, 2010-June 30, 2011	\$6.00	\$4.00	\$3.50

(Residential Base Charges are assessed monthly. The Debt Repayment Charge shall be assessed on each water account until the 1995 FmHA water system improvement bonds have been defeased. The Use Charge is applied to 1,000 gallons as measured at the water meter.)

**SEWER**

<u>Rate Component</u>	<u>Residential Base Charge</u>	<u>Use Charge</u>
July 1, 2008-June 30, 2009	\$12.00	\$3.00
July 1, 2009-June 30, 2010	\$15.00	\$3.00
July 1, 2010-June 30, 2011	\$18.00	\$3.00

(Residential Base Charges are assessed monthly. The Use Charge is applied to 1,000 gallons as measured at the water meter.)

**HAULED WASTE**

Use Charge/1,000 gallons \$55.00

**OTHER WATER AND SEWER**

Base charges and debt repayment charges for non-residential water and sewer users will be computed by dividing metered use by 3,000 gallons and then multiplying by the residential charge. This applies to all nonresidential users except for churches that shall be assessed on the same basis as residences. One residential charge shall be assessed for each residential unit.

**GARBAGE**

Residential Base Charge (Assessed to all curbside users) \$ 5.50/month

**SURCHARGES**

*The total of the base charge and the use charge will be increased by a factor of 2 for all out of town users.*

**SPRINKLERS**

4" Line	\$17.00/month
6" Line	\$28.00/month
8" Line	\$39.00/month
10" Line	\$50.00/month

(See policy of 2/10/94)